

OFFICE OF THE ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board
MEETING MINUTES
Wednesday, August 23, 2017

The Procurement Policy and Compliance Monitoring Board met in public session on **Wednesday, August 23, 2017** in the James R. Thompson Center, 100 West Randolph Street, and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson called the meeting to order at 2:00 p.m.

ROLL CALL

Board members present (4):

Springfield:	Pam Blackorby, present Tad Huskey, Deputy Chief Accounting
Chicago:	Karla Schreiber, present Sam Dorger, present
Other staff:	Rocco LaSalvia, State Purchasing Officer Eileen Baumstark-Pratt, Board Secretary

Old Business

None

New Business

Approval of minutes from the meeting held on the June 26, and July 19, 2017, 2017

Karla Schreiber, Chairperson asked the Board to review and approve the June 26, and July 19, 2017, Procurement Policy Compliance and Monitoring Board (PPCMB) meeting minutes. Sam Dorger moved and Pam Blackorby seconded the motion and by unanimous vote, the minutes from the meetings held June 26, and July 19,, 2017, were approved.

The motion carried on the following voice vote:

Yeas: Karla Schreiber, Sam Dorger, Pam Blackorby and Tad Huskey

Technical Service Assistance for Information Technology (IT) Network Staff

Rocco LaSalvia, SPO explained, the Chief Technology Officer submitted a request to secure additional services with Tech-Win, Inc., to provide network infrastructure improvement services.

Tech-Win, Inc has vast knowledge of the Office network infrastructure and has provided similar services on several prior occasions dating back to 2003. Rocco further explained, Tech-Win has been instrumental in designing and building the current network infrastructure.

The office will be working on several projects requiring assistance with network infrastructure, specifically, Tech-Win will be assisting the IT staff with the installation and configuration of the new network Cisco switches.

Office Services will secure a contract with Tech-Win, Inc. The total anticipated expenditures will not exceed \$19,500.00.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Information Technology Equipment Purchase

Rocco LaSalvia, SPO explained, the Chief Technology Officer submitted a request to purchase three (3) HP Laser Jet printers, with sheet feeder accessories and a Kodak scanner to accommodate anticipate needs.

Office Services contacted Daly, SHI, and Insight to secure cost information. Office Services will secure the purchase of the equipment through Daly, the vendor that provided the lowest cost information of \$9,538.00.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Dell PowerVault Storage System Purchase

Rocco LaSalvia, SPO explained, the Chief Technology Officer submitted a request to purchase a Dell PowerVault MD1200 storage system that will used to supplement existing hardware used to store network data and e-mail.

This purchase will be made under the Dell CMS Master Contract #CMS2583920C. The total cost of this purchase is \$16,406.25.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Public Comment:

Karla Schreiber, Chairperson asked if there were any public comments. No public comment.

Adjournment:

There being no further business to come before the PPCMB Board, Sam Dorger moved and Pam Blackorby seconded that the meeting adjourn.

The motion carried by the following voice vote.

Yeas: Karla Schreiber, Sam Dorger, Pam Blackorby and Tad Huskey

The meeting adjourned at 2:05 p.m.