

**OFFICE OF THE ATTORNEY GENERAL**  
**Procurement Policy Compliance and Monitoring Board**  
MEETING MINUTES

**Wednesday, March 24, 2021**

The Procurement Policy and Compliance Monitoring Board met in public session On **Wednesday, March 24, 2021** in the James R. Thompson Center, 100 West Randolph Street, and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

*\*\*Recording began*

Karla Schreiber, Chairperson called the meeting to order at **2:03 p.m.**

**ROLL CALL**

**Board members present (5):**

Springfield: Pam Blackorby, present  
Tad Huskey, present  
Lisa Kaigh, present

Chicago: Karla Schreiber, present  
Jessica O'Leary, present

Other staff: Eileen Baumstark-Pratt, Acting SPO

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**Review of Minutes:**

Review and approval of meeting minutes from January 27, 2021. There were no comments or corrections to said minutes. Pam Blackorby made a motion to approve the minutes as presented, and Tad Huskey seconded. Minutes for the meeting were approved.

**Old Business**

Eileen Baumstark-Pratt, asked if there was any old business to report. No comments were received.

## **New Business**

### **AVN Maintenance Contract with Appriss, Inc.**

Eileen Baumstark Pratt explained, the Division Chief of Crime Victims Services has submitted a request to enter into a new six (6) year maintenance contract with Appriss, Inc. Our current contract is set to expire June 30, 2021.

Eileen further explained,. The office require the services of Appriss, Inc to maintain the Automated Victim Notification (AVN) System. This system notifies crime victims of changes in an offender's custodial status and changes in status of the criminal case. We have had several contracts with Appriss for maintenance services dating back to 2001. The AVN system is proprietary and Appriss, Inc. holds the license. The AVN system (referred to as VINE in others states) is considered to be the industry leader and primary source for victim notifications nationwide.

Our AVN maintenance contract will include the following support services: maintaining existing interfaces with many databases, located at various County Sheriffs', Circuit Clerks', IDOC and the Prisoner Review Board throughout the State. Additionally, this contract will include routine system enhancements and Appriss will maintain Call Center operations 24/7 throughout the term of this contract.

Office Services posted a Sole Source Notice on Illinois Procurement BidBuy; no protests were received. Therefore, we will be pursuing a six (6) year contract with Appriss Inc. The overall contract obligation will be \$6,065,316.93 disbursed over fiscal years 2022, 2023, 2024, 2025, 2026 and 2027 as outlined on the enclosed purchase order.

Karla Schreiber asked if there were any comments pertaining to the purchase. No comments were received.

### **Public Comment:**

Eileen Baumstark-Pratt asked if there were any public comments. No public comment were received.

### **Adjournment:**

There being no further business to come before the PPCMB Board, Pam Blackorby moved and Tad Huskey seconded that the meeting adjourn.

The motion carried by the following voice vote.

**Yeas:** Pam Blackorby, Tad Huskey, Lisa Kaigh and Jessica O'Leary

The meeting adjourned at 2:07 pm

*\*\*Recording Stopped*