

**Sexual Assault Medical Forensic Services Implementation Task Force  
October 1, 2018 Meeting Minutes**

**Illinois Department of Natural Resources Building  
One Natural Resources Way, Springfield, IL**

**Task Force Members Present:** Ann Adlington (SANES), Director Patti Bellock (HFS), Brenda Beshears (Hospitals), Nancee Brown (Sexual Assault Survivors and Rape Crisis Centers), Dr. Scott Cooper (Physicians), Brenda Danosky (ISP), Dr. Marjorie Fujara (Child Abuse Pediatricians), Marites Gonzaga-Reardon (Nurses), Cynthia Hora (OAG), Eva Hopp (Hospitals), Heather Keirnan (Hospitals), Sandy Kraiss (Hospitals), Kim Mangiaracino (Children's Advocacy Centers), Lisa Mathey (Hospitals), Debra Perry (Sexual Assault Survivors and Rape Crisis Centers), Dr. Channing Petrak (Child Abuse Pediatricians), Dr. Monika Pitzele (Emergency Physicians), Polly Poskin (Sexual Assault Survivors and Rape Crisis Centers), Jaclyn Rodriguez (OAG), Karen Senger IDPH, Representative Mike Unes

Meeting was called to order by Co-Chair Cindy Hora at 1:05pm.

**I. Welcome and Opening Remarks**

- Cindy Hora, OAG, welcomed Task Force members and thanked all for their participation. The purpose of the Task Force is to assist with implementation of PA 100-0775 by accomplishing the eight goals with which the the Task Force is charged with. Representative Mike Unes, sponsor of P.A, 100-0775 also thanked everyone for their participation and expressed his excitement at seeing the culmination of two years of everyone's hard work.

**II. Introductions**

- Task Force members introduced themselves, identified the constituency they represent, and explained what expertise they bring to the Task Force.

**III. Open Meetings Act**

- Jessica O'Leary, OAG, provided an overview of the Open Meetings Act and how it relates to the Task Force. She also discussed the one-time electronic training all Task Force members must complete by December 29, 2019. Members must forward their certificate of completion to Jessica. Members who previously took to the electronic training for another task force, board, or commission are not required to repeat the training but may instead submit the previous certificate of completion to Jessica.

**IV. Illinois Department of Public Health Update**

- Karen Senger, IDPH, discussed the need to draft Emergency Rules in order to update the forms required to be submitted as part of a Sexual Assault Transfer or Treatment Plan to reflect the changes made by P.A. 100-0775. All hospitals will need to submit updated plans in 2019. Updated plans and new plans for Approved Pediatric Health Care Facilities can be submitted after January 1, 2019. IDPH will keep facilities informed of the submission process.

- Karen also discussed the new data submission requirement for facilities providing acute medical forensic services. Data covering the period of January 2019 – June 2019 will need to be submitted to IDPH in July 2019.

## V. Overview of Task Force Goals

- Jessica O’Leary, OAG, Jaclyn Rodriguez, OAG, and Karen Senger, IDPH provided an overview of the goals the Task Force is charge with in P.A. 100-0775 and discussed an order of priority.
  - Tier 1
    - (4) Develop a model written agreement for use by rape crisis centers, hospitals, and approved pediatric health care facilities with sexual assault treatment plans to comply with subsection (c) of Section 2.
    - (5) Develop and distribute educational information regarding the implementation of this Act to hospitals, health care providers, rape crisis centers, children's advocacy centers, state's attorney's offices.
  - Tier 2
    - (3) Identify photography and storage options for hospitals to comply with the photo documentation requirements in Sections 5 and 5.1.
  - Tier 3
    - (1) Facilitate the development of areawide treatment plans among hospitals and pediatric health care facilities.
    - (2) Facilitate the development of on-call systems of qualified medical providers and assist hospitals with the development of plans to employ or contract with a qualified medical provider to initiate medical forensic services to a sexual assault survivor within 90 minutes of the patient presenting to the hospital.
    - (8) Submit a report to the General Assembly by January 1, 2023 regarding the status of implementation of this amendatory Act of the 100th General Assembly, including, but not limited to, the impact of transfers to out-of-state hospitals on sexual assault survivors and the availability of treatment hospitals in Illinois.
  - Tier 4
    - (6) Examine the role of telemedicine in the provision of medical forensic services under this Act and develop recommendations for statutory change and standards and procedures for the use of telemedicine to be adopted by the Department.
    - (7) Seek inclusion of the International Association of Forensic Nurses Sexual Assault Nurse Examiner Education Guidelines for nurses within the registered nurse training curriculum in Illinois nursing programs and the American College of Emergency Physicians Management of the Patient with the Complaint of Sexual Assault for emergency physicians within the Illinois residency training curriculum for emergency physicians.

## **VI. Model Written Agreement for Rape Crisis Centers, Hospitals, and Approved Pediatric Health Care Facilities (Goal 4)**

- Sarah Beuning, General Counsel with the Illinois Coalition Against Sexual Assault presented a sample template of a memorandum of understanding between rape crisis centers and Hospitals/APHCFs. A template is to be made available for use and modification by rape crisis centers and facilities providing medical forensic services but is not required to be used.
- Task Force members discussed questions and concerns regarding the template including the role of an Advocate, the purpose of medical advocacy services, how these services differ from hospital services, and how rape crisis centers and hospitals/APHCFs can work together.
- Members were asked to send any feedback to Jessica O'Leary, OAG, by Monday, October 22<sup>nd</sup>.

## **VII. Creation of Task Force Committees**

- Task Force members identified several committees to address the Task Force goals and discussed a timeline for when they would begin their work. Task Force meetings will be held via teleconferences.
  - Starting in October
    - Photo Documentation
      - Hospitals were asked to share existing photography policies for the committee to use as a starting point.
    - Educational Materials – Hospitals and Healthcare Providers
    - Educational Materials – Rape Crisis Centers, Children's Advocacy Centers, State's Attorney's Offices
  - Starting Early 2019
    - Areawide Treatment Plans
      - The committee may break out into subcommittees to address issues specific to rural/urban areas and Out-of-State Hospitals
    - On-Call SANE/SAFE Programs
  - Starting Late 2019/Early 2020
    - Telemedicine
    - Curriculum

## **VIII. Office of the Illinois Attorney General Update**

- Cindy Hora, OAG, discussed the implementation responsibilities placed on the OAG by P.A. 100-0775.
  - Creation of written information to be provided to pediatric sexual assault survivors and their non-offending parent and legal guardian discussing forensic evidence collection to be drafted in consultation with Qualified Medical Providers. The OAG will be contacting QMPs to discuss the content of the materials.
  - Development of two hours of online training content to be used by hospitals to meet part of the training requirement for emergency department clinical staff. The OAG will work with the Illinois Health and Hospital Association to identify

the best platform for the training. Hospitals would need to include hospital-specific policies. Hospitals are not required to use this training.

### **IX. Adoption of Rules Regarding Public Comment and Membership Attendance Participation**

- Cindy Hora, OAG, introduced proposed rules for Public Comment and Membership Attendance Participation. The proposed rule for Public Comment provided for meeting participation by Task Force members only with an opportunity for members of the public to address the Task Force members at a specified point during a Task Force meeting or in writing. The proposed Membership Attendance Participation rule provided for Full Task Force meetings to be held in two locations, Springfield and Chicago, linked by video conference.
- A motion was made by Nancee Brown to adopt the proposed rules and the motion was seconded by Dr. Channing Petrak. The motion passed by a voice vote.

### **X. Public Comment**

- There was no public comment made.

### **XI. Next Meeting**

- The next Task Force meeting will be held on Thursday, November 15<sup>th</sup>, 2018, 1:00pm – 3:30pm. The Springfield location will be the Illinois Department of Natural Resources Building. The Chicago location will be announced once determined but will be in the downtown area.
- All full Task Force meeting dates for 2019 will be announced at the next meeting.

The meeting was adjourned at 3:15pm.