FY27 Violence Prevention Special Project (VPSP) Grant

APPLICATION TECHNICAL ASSISTANCE WEBINAR

Agenda

- VCVA Bureau's Mission

- Eligible Applicants

- Charitable Trust Bureau

- VPSP Funding Requirements

- FY27 Application Portal

- Step-By-Step Guidance

- Pre-Qualification Questions

- Grant Awards Timeline

- Applicant Support Resources
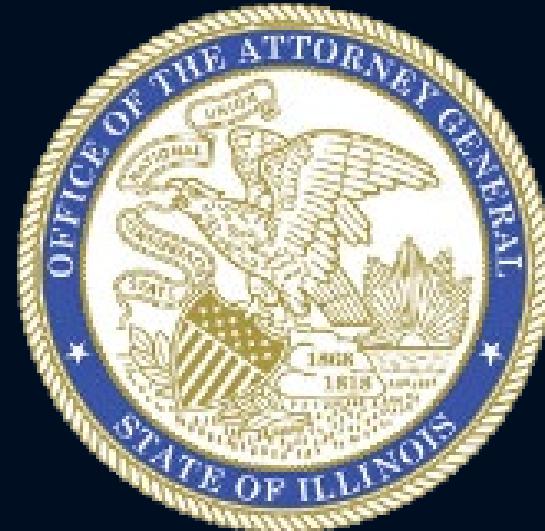
VCVA Bureau's Mission

Our Bureau is dedicated to the following:

- Developing and improving activities and services that promote the recognition of rights, needs, and interests of crime victims in Illinois

- Providing victims access to programs that supply needed information, assistance, and advocacy

- Educating the public about victim services; and ensuring that grantee agencies provide quality services

Eligible Applicants

- An agency of the United States, the State of Illinois, or a unit of local government that provides, operates or coordinates victim and witness assistance programs

- A private non-profit agency that provides, operates or coordinates a victim and witness assistance program, if it: -

    1) Has a tax-exempt ruling from the Internal Revenue Service under section 501(c)(3) of the Internal Revenue Code (26 USC 501(c)(3)), and –

    2) Is compliant with the Charitable Trust Act and the Solicitation for Charity Act or is exempt from these Acts

VPSP Funding Requirements

- Aligned with the VCVA Grant (725 ILCS 240)

- VCVA Administrative Code
  - Eligible Agencies
  - Victim Services Provided
  - Allowable Expenses
  - Required Documentation
  - Quarterly Expense and Performance Tracking
  - Site Visits

- Special Project
  - Violence Prevention Focused
  - Specific Victim Population with Specific Programming

FY27 Application Portal

- Grant lifecycle begins July 1, 2026, and ends June 30, 2027

- Application Portal is located on the OAG's webpage:

  - https://illinoisattorneygeneral.gov/safer-communities/supporting-victims-of-crime/violent-crime-vcva/

  - Opened Thursday, January 1, 2026

  - Closes Friday, February 6, 2026, at 5:00 p.m.

- No applications are accepted after the Application Portal closes

Step-by-Step Guidance
Overview

Opportunity Details
- Review Opportunity Details

Project Information
- Enter in Project Information

Application Forms
- Pre-Qualification for Special Project
- Agency Information
- Narratives and Attachments
- Performance Projections
- Budget Instructions

Budget
- Enter in Proposed Budget

Submit
- Review Application
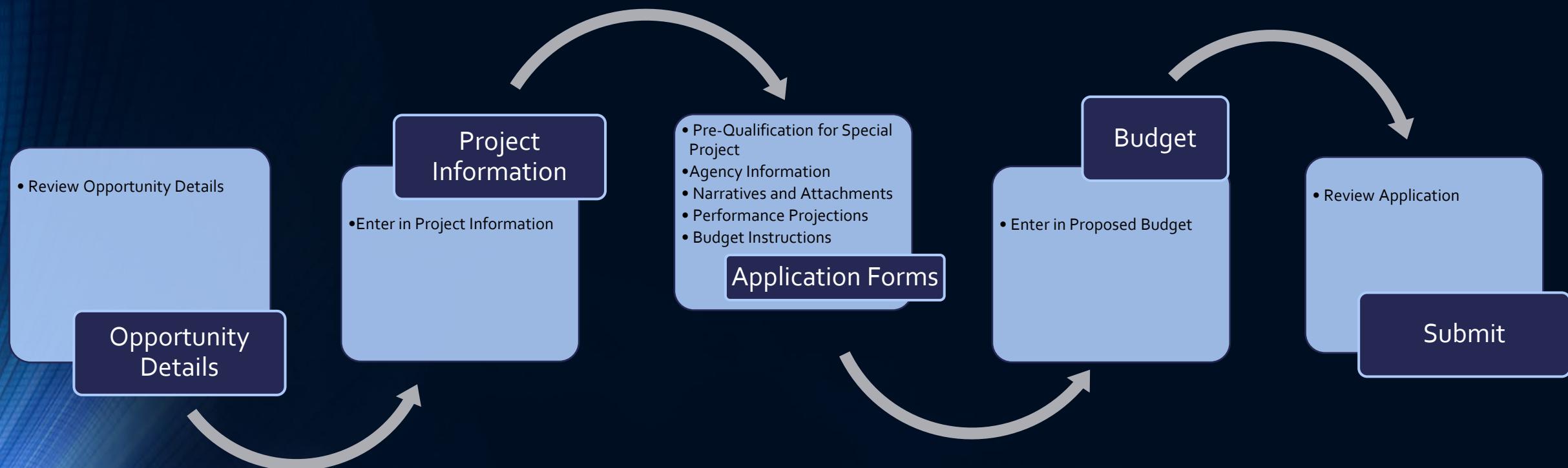
Step-by-Step Guidance
Pre-Qualification Questions

- Does your agency provide violence prevention services to offenders of violent crime that are designed to reduce the likelihood of future offending behaviors?

- Have these offenders been victims or witnesses of a violent crime, prior to their involvement in the offending behaviors?

Step-by-Step Guidance
Narrative Questions and Applicant Certifications

- Maximum character limits are set for each Narrative question

- Agency CEO must sign two (2) places within the application:

  - 1) Agency Requirement Certification

  - 2) Applicant Certification

- Wet or Digital Signature Accepted

- Entire Narrative and Certifications PDF must be uploaded back into the Application

Step-by-Step Guidance
Other Required Documentation

- Applicants must also upload the following documents:
  - Board of Directors' List
  - Recent Audit or Financial Statement (non-profit agencies only)
  - 3 Letters of Support
  - OAG Charitable Trust Letter of Good Standing (non-profit agencies only)
  - Job Descriptions
  - Fee Schedule of programs/services available to all clients (if applicable)
- Once all are uploaded, you will be able to mark this section as "Complete"

Save | ✓ Mark as Complete | Save & Continue

Step-by-Step Guidance
Performance Projections

- Download and open the Performance Projections template (MS Excel spreadsheet)

- Enter your numeric projections (only those applicable to your agency)

- Upload the completed document

Performance Projections

Goal Type	Name	Numeric Goal Projection
Numeric	INTAKE: 18 or Older	
Numeric	INTAKE: 17 or Younger	
Numeric	REFERRED BY: Courts	
Numeric	REFERRED BY: Law Enforcement	
Numeric	REFERRED BY: DCFS	
Numeric	REFERRED BY: School District	
Numeric	REFERRED BY: Attorney	
Numeric	REFERRED BY: Private Practitioner	
Numeric	SERVICES_Number of Group Sessions	
Numeric	SERVICES_Number of Individual Sessions	
Numeric	OUTCOMES_Number Successfully Completing Initial Program	
Numeric	OUTCOMES_Number Successfully Completing Program After Recidivism Re-Start	
Numeric	COMMUNITY_Number referred to Workplace Services	
Numeric	COMMUNITY_Number referred to Housing Assistance	
Numeric	COMMUNITY_Number referred to Basic Needs Assistance	
Numeric	COMMUNITY_Number referred to Additional Counseling Services	
Numeric	COMMUNITY_Number referred to Mental Health Services	

Step-by-Step Guidance
Proposed Budget

Proposed Budget

Expense Budget

Category	Grant Funded	Total Budgeted
+ Personnel	$0.00	$0.00
+ Fringe Benefits	$0.00	$0.00
+ Travel	$0.00	$0.00
+ Contractual	$0.00	$0.00
+ Other	$0.00	$0.00
+ Training	$0.00	$0.00
Total Expense Budget Cost	**$0.00**	**$0.00**

Adding Line Items into the Budget Template

- Click the + icon next to Budget Category that you are requesting funding

- A new dialog box will open

- Enter the Budget item information and then click "Create"

- Six (6) budget line-item Categories are available for VPSP funding:
  - Personnel
  - Fringe
  - Contractual
  - Travel
  - Training
  - Other (Promotional Materials)

Step-by-Step Guidance
Proposed Budget

Budget Item Information

Category: Fringe Benefits

Provide the job title and requested fringe benefits amount to fund for each position dedicated to working with offenders (one position per line item).

Item Type: Non-Personnel

Name *

Direct Cost *: $0.00

Total Budgeted: $0.00

Additional Budget Guidance

- Complete a separate budget dialog box for each staff position you request funding

- Select the appropriate label in the drop-down box in the Category and Item Type field

- The total amount of requested funding entered here must exactly match the requested funding amount entered in the Application's Project Information Section

Step-by-Step Guidance
Application Submission

- Review the Application for completion

- Ensure a checkmark is noted in every section of the Application's progress bar

- Print a copy of the Application for your records

- Click "Submit" to forward the Application for review/funding consideration
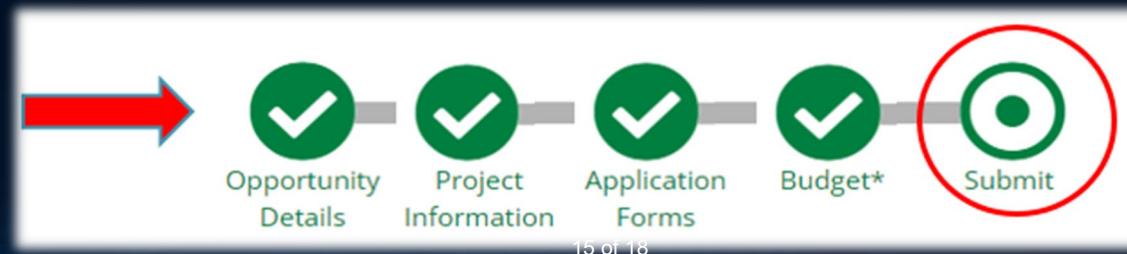
Grantee Awards Timeline

- February/March 2026
  - Applications under review

- April 2026
  - Grant award recommendations to Attorney General for review/approval

- May/June 2026
  - IL State Legislature appropriates funding
  - Grant award recommendations finalized
  - All applicants emailed grant award decisions

- July 2026
  - FY27 VPSP grant funding cycle begins

Applicant Support Resources
VCVA Bureau

OAG's VCVA Webpage
- VCVA Grant Administrative Code
- Grantee Guidance

Sharon Dehn, Director
- Chicago Office
- sharon.dehn@ilag.gov

Andrea Halteman, Deputy Director
- Carbondale Office
- andrea.halteman@ilag.gov

Applicant Support Resources
Euna Grants (AmpliFund)

Submit a Help Desk Support Ticket
- support@amplifund.zendesk.com

Visit the Euna Grants Support Website
- https://amplifund.zendesk.com

Supported Browsers
- Google Chrome
- Mozilla Firefox
- Microsoft Edge
- Apple Safari 10+