

# **ILLINOIS DEALER RECOVERY TRUST FUND**

## **PROCEDURAL RULES**

### **Article I NAME**

The Board shall be known as the Illinois Dealer Recovery Trust Fund Board.

### **Article II MEMBERSHIP TERM**

Each member will serve a one-year term. Members may be appointed for subsequent terms.

### **Article III MEETINGS**

It is anticipated that the Board will meet at least quarterly each year. Meetings will be held in-person at a public building to be determined by a quorum of Members, and may occur simultaneously through interactive video conferences with other Members or participants located at other public buildings. "Public building", as used in this Article, means any building or portion thereof owned or leased by any public body. A notice of the date and place of the meeting, as well as the agenda, will be available at the Office of the Illinois Attorney General and the Office of the Illinois Secretary of State.

### **Article IV ATTENDANCE**

Board members may participate in meetings telephonically when circumstances do not allow them to be physically present. Votes will be recorded when a member participates telephonically.

A Board member's failure to appear for two or more consecutive appearances is cause for termination and replacement.

### **Article V AGENDA ITEMS**

Items to be discussed at Board meetings may be submitted to any Board member at least one week prior to any scheduled meeting.